

NOTICE

Municipal Services Committee
Regular Meeting
Tuesday, March 29th, 2022 at 5:00 pm

Meeting will be held in person at the City Hall, 31 S Madison St Evansville, WI. Public may also attend virtually at meet.google.com/wje-xuct-mbr, or by teleconference at +1 (315)-801-9407 then enter conference pin: 863 831 330#

MINUTES

1. **Call meeting to order:** 5:00PM
2. **Roll call.** Committee Chair Jim Brooks, Alderman Gene Lewis, Alderman Ben Ladick
Also in attendance: Donna Hammett, Kerry Lindroth, Dale Roberts, Bill Hurtle, Jason Sergeant, Brian Berquist, Nick Bubolz, William Wassing, Bill Davis.
3. Civility Reminder
4. **Motion to approve the agenda as presented.** Ladick/Lewis 3-0 with the amendment to move agenda item # 9e after agenda item # 6 Motion Carries
5. **Motion to waive the reading and approve the minutes as printed from the February 28th, 2022 regular Municipal Services Committee meeting.**
Ladick/Lewis 3-0 Motion Carries
6. **Citizen appearances other than agenda items.**
 - None
7. **Review of sanitary sewer billing adjustments. (Jan, Apr, Jul, Oct).**
 - a. **Review of the current arrearages.**

Hammett and Miller sent out 383 Residential Delinquent Notices out on March 9th, to give customer a heads up that the winter moratorium ends April 15th. Hammett stated that she has only taken a couple of calls from this, normally customers wait until the last minute to pay or set up payment arrangements.

Sent out 21 commercial disconnect notices for March 30th. Three door knockers were hung today, March 29th.

The drop box will be open April 6th. Brooks asked if it hurt being locked up, Hammett stated that she didn't think it hurt, we had a lot more foot traffic at City Hall. Hammett stated that everything is back to normal as far as DPA's are concerned, there will be no special exceptions.
 - b. **Review & motion to approve current write offs in the amount of \$5,091.04.**

Motion to write off to written of \$5,091.04

Ladick/Lewis Motion Carries 3-0

c. **Moratorium ends April 15th.**

d. **Director's Report**

a. **Parks and Recreation Report**

The ads for summer help went into the paper
Park will be open April 4, 2022.

The capstone to finish the duck pond was delivered last week. The work on that will start when it dries up. The graffiti removal has started, so far, it's working well.

b. **AMI Project (Placeholder)**

Still waiting for communication modules, Kaukauna is ahead of us and they were to get them a month ago and still do not have them, so we are still waiting.

(1) **Current AMI count remaining- Elec: 0 Water: 222**

c. **Lake Leota Dam Repair Update (Placeholder)**

Had 2 bids come in for the project, Renly recommended 1 bid with alternate, Highway Landscapers totaling \$257,340.00. This is pending DNR approval.

- i. **Motion to recommend to Common Council the approval of the Lake Leota Dam project, pending DNR approval.** Base Bid, Alternate 1, Motion Ladick/Lewis 3-0 Motion Carries

d. **APPA Safety Award of Excellence – 1st place in group B (2nd year in a row)** we sent our crew picture and city logo, should be getting the award in the mail.

- i. **Award will be announced at the APPA Engineering & Operations Conference in Austin, TX**

e. **UTL Substation Transformer Update / Photos**

Ice on the wires that caused a surge of power and hit the H1 bushing and exploded.

f. **Motion to recommend to Common Council to approve the customer transfer agreement with Alliant Energy.** There is one customer that is at the end of Yarwood Rd, Alliant wants to give us that customer, and Alliant will pay for all of our work. Motion Lewis/Ladick 3-0 Motion Carries

g. **Motion to recommend to Common Council approval to petition the PSC for the transfer of a customer to Evansville Water & Light from Wisconsin Power & Light.**

Ladick/Brooks 3-0 Motion Carries

e. **City Engineer Report**

a. **Sub-division / Development Update**

Settlers Grove has worked towards a plan, Renly and Berquist have to approve the plan for all of Porter Rd to the west edge of Porter Rd and Settlers Grove, and this will be done in two phases. Berquist stated that first phase there will be a pre-construction meeting set up. They are still going to want to do the ease cap where the sidewalk ends to about 100 feet of the bridge, this will require the road to be closed. This will meet Westfield Meadows.

b. **Inflow and Infiltration Study (Placeholder)**

Still waiting for it to rain enough, keep coming up short.

c. Water Quality

Closer to the spring flush, should be done sometime in April.

d. Bipartisan Infrastructure Law - BIL Application Submittal

This is another grant program for street repairs, Renly is working on this.

e. Roadway construction & other project updates.

i. First & Second St Projects

1. Final Assessments

Bubolz stated that all the concerns that residents had have been resolved.

Final; assessment was modified to reflexed the work on these concerns.

No action needed at committee level.

ii. Liberty St Project

1. LSL Funding Approval-Lead Service Funding, Renly has applied for the Grant. This will provide funding to replace lead pipe from the curb stop to the house, an ordinance to cover the rules of the funding process. This is the first step in the process that will continue.

2. Preliminary Assessments

These were mailed out today (03/29/2022). Planning on bring preliminary assessments to next council meeting April 12, 2022 and also present information on the Liberty St Project.

3. Motion to recommend to Common Council to approve the bid for the Liberty St reconstruction project. Motion to recommend to Common Council to approve the bid from Rock Road Companies Inc for \$3,301,133.47 with Town & Country working to improve numbers.

iii. Sidewalk Projects

S Madison St

f. Administrative Staff's Report

a. West Side Park Progress Report (Placeholder)

g. WPPI

a. ESM Position Progress Report

Hoping to have interviews in April

b. Washington DC Rally Update

Good Meetings, some in person and some via Zoom.

June 2nd is the Reginal Power Dinner in Sauk City.

h. Old Business

Hurtley thanked everyone for all the hard work.

i. New Business

Ladick was asked if they're going to be sidewalks on First St and Madison St. It is believed that it is not our road. Don't think is doable at this time. It is hard because not all of it is in the city.

j. Upcoming Meeting Date, April 26th, 2022 at 5:00 pm

k. Adjourn: Ladick/Lewis 3-0 Motion Carries